

AMERICAN LEGION AUXILIARY  
DEPARTMENT OF OREGON  
**2019 - 2020 BULLETIN**  
**April Judy - LEADERSHIP CHAIRMAN**  
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Dear Unit's and Leadership Chairman,

Leadership comes in many forms and can be found in many places and the following are just a few:

1. First let me ask each member in each of our Unit's just how many of you have even bothered to read your Constitution, Bylaws and your standing rules of your Unit? It's full of information regarding your Unit.
- 2.. Have any of your members even looked at the National's Books. They are at the National Emblem sales. There are several different ones that can help you learn new ideas, like how to set up a Unit, what you officer's duties are, how to write your Constitution and Bylaws. It also explains duties of all your officers and much more things you may have questions on.
3. Try reading a simple Parliamentary procedure book or pamphlet. It can really enlighten you as to how your meetings should be run.
4. Unless you are a new Unit, you must have members or Past Unit Presidents who have been in your Unit a lot longer than you have, they can be a wealth of knowledge.

Parliamentary Procedures will help keep your meetings running smoothly and they really aren't hard, it's just common sense.

For Leadership, there is only one award presented at Convention each year and it is:

**PATTY COOPER, PDP, UNIT LEADERSHIP AWARD**: Awarded to the Unit submitting the best overall narrative report for their year-round activities promoting Leadership within their Unit.

- a) May be a one-time event or a year-round activity.
- b) Include the Unit name and number and Chairman.
- c) May include parliamentary procedures, history, constitution and by-laws, workshops attended, handouts used, bulletins or newsletter articles but this is not required.

If you don't have handouts, call your Department Chairman and ask her where you can get them and hand them out to your members at one of your meetings. I find so much information on-line and has become one of my favorite tools to use, especially if I'm asked a question I can't answer. Just look up simple or easy Parliamentary Procedures for a start. You will be amazed at the information you can gather. Ask your President if you can have about 15 minutes each meeting to present information you have learned. Use this time for a teaching session or just questions and answers. I know our brains are just so big, but they have room to learn new things and innovative ideas. Make the most of these 15 minutes and have fun with it.

**YOU MUST HAVE YOUR WRITEN NARRATIVE REPORTS INTO ME OR POSTMARKED NO LATER THAN MAY 1<sup>ST</sup> THERE ARE NO EXCEPTIONS!**

**Please**, President's and Secretaries, make copies of all these bulletins and pass them out to your Unit's chairman. This April, have a special meeting to prepare all these reports to send into Department by their due date. You may be surprised and win one of these awards at our yearly convention.

If you need help, feel free to call me. Have a wonderful year and enjoy learning things about our great American Legion Auxiliary.