

## 2017~2018 Junior Activities Bulletin

Cheryl Park ~ Department Junior Chairman  
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**Mid-Year Report is due to me no later than November 28<sup>th</sup>**  
**Year-End Report is due to me no later than April 15<sup>th</sup>**

**Department Awards due to me by April 1<sup>st</sup> / National Awards due to me by May 1<sup>st</sup>.**  
(Be sure to specify if they are Department or National entries)

### Included in this bulletin are the:

- Department and National Programs and Award information
- Ideas to help you plan your year
- Where to find additional information
- Mid-Year and Year-End Report forms

### What is this program and why do we have it?

The Junior Activities Program inspires active participation of members under the age of 18, so they will become engaged, productive members, who want to continue their Auxiliary membership into adulthood.

You are entrusted with your Unit's Juniors: Membership is vital for this program. You have opportunities and should include Junior members in the activities of your Legion family. They want and need to be involved.

- **Juniors should be encouraged to work the program and apply for awards, even if they are not part of an active Junior group.**  
We just need a Senior member to oversee and report their activities, or have the Junior member report directly to me.

### Engage Juniors in Programs of the American Legion Auxiliary:

1. With permission, bring Juniors to Senior meetings and ask if they can lead the Pledge of Allegiance or carry the Colors or open in prayer.
2. Pair up Jr. and Sr. Officers/Chairmen to help Juniors understand responsibilities.
3. Engage Juniors in family activities (help with meal set up/clean up, distribute poppies, carry Flags, open or close a meeting with prayer, babysit during meetings, help with grounds beautification, take photos at events, etc.)
4. Consider Installing Junior and Senior Officers at the same time.
5. Create a project that both Junior and Senior members can work on together
6. Involve Juniors in special ceremonies (Memorials, Initiations, etc.)

7. Start tracking your hours and activities right away, to make reporting easier.
8. Stay connected with your Junior members. Make sure you have phone numbers and emails for each of your Juniors (this is the best way to connect with older Junior members).
9. There's a Unit Junior Handbook and I recommend each Junior have a copy. This can be printed for free from the National website, or ordered from Headquarters (see additional resources at end of this report).
10. You will find this bulletin, current Oregon Junior information, Newsletters, Department Junior Awards/Trophies, etc. on the Oregon website at: [alaoregon.org](http://alaoregon.org). (Click on "Programs (at the top), then scroll down to "other programs" and select "Juniors" (across the top of the page)" to find information).
11. Promote the Poppy Poster and Americanism Essay contests. Department chairmen have information available.
12. Consider selecting a Junior Miss Poppy or Miss Poppy from your Junior members. Information can be found on the National website.

### **Create a Unit Junior Project:**

1. Plan activities that are fun, yet teach about the mission of the ALA.
2. Have a service project where Juniors prepare buddy baskets or socks of love or another project to serve our veterans, military and/or their families.

### **National Programs:**

**1) Junior Patch Program:** This covers the programs that the Auxiliary promotes through various activities. Hold a specific meeting to work on patches. Have older Juniors work with the younger members. Present the earned patches in a special ceremony. Patch paperwork can be found on the National website at: [www.alaforveterans.org](http://www.alaforveterans.org).

**2) National Junior Meeting:** This will be held in Las Vegas, Nevada this year in conjunction with the Mission Training on February 3<sup>rd</sup>. Girls will have an opportunity to interact with Juniors from our Division: (Hawaii, Alaska, Idaho, Nevada, Oregon, Washington and California). Juniors who attend one of the national Junior meetings will be eligible to vote and run for Honorary National Junior Division Vice President (HNJDVP). Each of the elected HNJDVPs will help conduct the national Junior meetings and will receive a \$2,000 scholarship.

**3) Scholarships:** The National President's Scholarship: "Children of Warriors" also found on the National website at: [www.alaforveterans.org](http://www.alaforveterans.org). Check with your Unit to see if they have any scholarships available and check the Oregon website for scholarship information.

Spirit of Youth Scholarship for Junior members: Five scholarships in the amount of \$5,000 each are awarded; one scholarship in each division. Requirements and applications are available at [www.ALAforVeterans.org](http://www.ALAforVeterans.org).

## **National Junior Projects:**

- Veterans History Project: [www.loc.gov/vets](http://www.loc.gov/vets)
- VA Student Volunteer Program: [www.volunteer.va.gov/StudentProgram.asp](http://www.volunteer.va.gov/StudentProgram.asp) ;  
[www.volunteer.va.gov/ParkeScholarship.asp](http://www.volunteer.va.gov/ParkeScholarship.asp)

## **National Awards:**

- A. **Member Award:** Junior Member of the Year • Deadline May 1, 2018 • **Must be sent to me with an Award Cover Sheet attached.** Engraved Plaque and invitation to National Convention • Presented to One Junior member, in recognition of her dedicated service, efforts, and talents.
- Materials and guidelines: Entries must be typed and include the following information:
  - Consideration of only Junior members in good standing for the current year.
  - Outstanding contribution the Junior has made through an ALA program or project.
  - Length of membership is not a criterion.
  - Name, email address, and complete mailing address of nominee must accompany nomination.
  - A narrative, typed essay not to exceed 500 words summarizing the nominee's accomplishments during the current administrative year.
  - Please include pictures, clippings, scrapbooks, folders, etc., either electronically or via postal mail. Nomination must be signed by the candidate's unit Junior Activities advisor.
  - On the National Report and Award Cover Sheet, include the name and contact information of the department Junior Activities chairman.
- B. **Unit Award:** Most Outstanding Unit Junior Activities Program • Award: Citation Plaque • Presented to: One unit in each division (5) • **Must be sent to me by deadline, with an Award Cover Sheet.**
- Materials and guidelines:
  - Narrative not to exceed 1,000 words. Include specific examples of how your Juniors worked the ALA mission.
  - May include pictures, news articles, news releases, etc.
- C. **National Award:** Best Media Coverage of Activity or Project • Award: Engraved Plaque • Presented to: One Junior group (department, district or unit) • **Must be sent to me by deadline, with an Award Cover Sheet.**
- Materials and guidelines:
- Awarded to the Junior group with the best media coverage of their activities or a project.

- Narrative not to exceed 500 words. Include specific examples of media coverage, including news articles, news releases, newsletters, pictures of displays, ALA events, speeches, website address, social media activity, etc.

**D. National has special Recruiting awards and Juniors can apply for them too.**

- Keep a list of Junior members who recruit new members
- Keep track of how many recruits each Junior has.
- Submit necessary paperwork for verification.
- Pay attention to deadline dates.
- Present a special reward for your Junior recruiters.
- The Department Membership Chairman (Krisann Owen) can provide assistance.

**Department Junior Activities Awards:**

These are found on the Department website at: [alaoregon.org](http://alaoregon.org). Pay attention to the rules and deadlines. Contact me with any questions.

**Department Award entries must be received by me no later than April 1, 2018 to be eligible for judging.** Awards will be presented at Junior Conference.

**National Award entries must be received by me no later than May 1, 2018, (and need to be submitted to National by me).** You must clarify which level all your entries are for and include a cover page.

**Additional Resources:**

- A. **National website:** [www.ALAforVeterans.org](http://www.ALAforVeterans.org)
  - Junior Activities Handbook (free online or can be ordered)
  - Junior Patch Program
  - Veteran Affairs & Rehabilitation: A Guide for Volunteers
- B. **U.S. Department of Veterans Affairs information on student volunteers** at: [www.volunteer.va.gov/studentProgram.asp](http://www.volunteer.va.gov/studentProgram.asp)
- C. **Oregon's Department website** at: [www.alaoregon.org](http://www.alaoregon.org)
- D. **Emblem Sales** at: <http://emblem.legion.org> for ordering supplies
- E. **The national American Legion Auxiliary Junior Activities Facebook page:** [www.Facebook.com/ALAJuniors](http://www.Facebook.com/ALAJuniors)
- F. **5. Junior Leadership Course:** on [www.ALAforVeterans.org](http://www.ALAforVeterans.org) **6. Veterans Affairs & Rehabilitation: A Guide for Volunteers** on [www.ALAforVeterans.org](http://www.ALAforVeterans.org)
- G. **Protect Youth Sports:** recommended by The American Legion to provide background screenings on adult volunteers who work with youth, [www.protectyouthsports.com](http://www.protectyouthsports.com).

# Mid-Year Junior Activities Report

**Due to Chairman no later than November 28, 2017**

Unit Name and # \_\_\_\_\_ District # \_\_\_\_\_

Chairman name & phone # \_\_\_\_\_

# of Paid Juniors? \_\_\_\_\_ # of Active Juniors? \_\_\_\_\_

# of Juniors participating in the Patch Program? \_\_\_\_\_ # Submitted \_\_\_\_\_

Number of Junior volunteer hours? \_\_\_\_\_

Have you worked on the Patch Program with your Juniors? \_\_\_\_\_

What Veterans/Military service projects are your Juniors participating in?

1)

2)

3)

How have your Junior and Senior members worked together?

What Legion Family activities have your Juniors participated in?

1)

2)

3)

Has your Unit increased Junior participation in meetings and activities? \_\_\_\_\_

How?

Are you having any issues/problems with your Juniors/program this year?

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# Year-End Junior Activities Report

**Due to Chairman no later than April 25, 2018**

Unit Name and # \_\_\_\_\_ District # \_\_\_\_\_

Chairman name and phone # \_\_\_\_\_

# of Juniors ? \_\_\_\_\_ # of Active Juniors? \_\_\_\_\_ # of Volunteer hours? \_\_\_\_\_

# of Juniors participating in the Patch Program? \_\_\_\_\_

How has Patch participation increased enthusiasm in your Juniors?

How many Juniors recruited new members? \_\_\_\_\_ How many recruits? \_\_\_\_\_

Did you elect Junior Officers? \_\_\_\_\_ Did you Install Junior Officers? \_\_\_\_\_

Did you submit a History or Prayer Book? \_\_\_\_\_ Did you submit a "Junior Member of the Year"? \_\_\_\_\_ Did you submit any Awards entries? \_\_\_\_\_

Did Juniors participate in any Holiday activities? \_\_\_\_\_

What Veterans/Military service projects did your Juniors participating in?

1)

2)

3)

What Legion Family activities have your Juniors participated in?

1)

2)

3)

How did your Unit increase Junior participation in meetings and activities?

How have your Junior and Senior members worked together?

Did Juniors attend the National Junior meeting in Las Vegas? \_\_\_\_\_ How many? \_\_\_\_\_

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